


<b>DEPARTMENT: Legislative Services</b>	
	<b>TOPIC: Crankmasters Granary Road Hill Climb – Road Use Application</b>
<b>REPORT PRESENTED BY: Sherri Barrett / Wiaan Kruger</b>	

**PURPOSE OF REQUEST**

To consider the application submitted by Crankmasters Cycling group for the use of municipal roads during their Granary Road Hill Climb scheduled for June 12, 2024.

**BACKGROUND**

Crankmasters is an established riding club who have held small events throughout the County in the past. Their governing association has recently made them aware of the requirement to get approval from the County prior to hosting these events.

In consultation with our Emergency Services department, they have developed an Emergency Response Plan that Foothills County staff has found acceptable.

Additionally, they have worked with our Public Works Department and made necessary adjustments to address any concerns that were put forth. Should the application be approved by Council, Public works would like to see the following conditions implemented:

- Under no circumstances will parking be allowed at the start and finish lines.
- Cyclists may not stop at the finish line, which is a corner at the top of the hill with poor sight lines. Vehicles are not permitted to pick up cyclists at the finish line.
- Signage similar to what is being placed at the start and finish lines must also be placed at intersections where marshals are not present.

**REQUEST OF COUNCIL**

*Proposed Motion:*

That Council authorize use of municipal roads during the Crankmasters Granary Road Hill Climb scheduled for June 12, 2024, subject to the standard municipal conditions and any further requirements as set forth by the Public Works and Foothills Protective Services departments of Foothills County, including the following:

- No parking is allowed under any circumstances at the start and finish lines.
- Cyclists may not stop at the finish line, which is a corner at the top of the hill with poor sight lines. Vehicles are not permitted to pick up cyclists at the finish line.

- Signage similar to what is being placed at the start and finish lines must also be placed at intersections where marshals are not present.

## **APPENDICES**

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Appendix A:

Crankmasters Granary Road Hill Climb Road Use Application



APPLICATION TO HOLD AN EVENT ON HIGHWAYS AND / OR MUNICIPAL ROADS IN FOOTHILLS COUNTY

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Granary Road Hill club

- Completed applications must be received at least 90 days prior to the event. Incomplete applications or applications received less than 90 days before the event may not be considered.
This application is to be used to attain approval for road events utilizing municipal roads within Foothills County, and/or to make certain that the County has no objection to the use of provincial highways for an event (a requirement of the province).
This application is for road events only. Special events that are to be held on lands located within the municipality may need to acquire a special events permit. This may include pre or post celebrations associated with your road event. Please contact planning@foothillscountyab.ca to find out if you need a require a special events permit.

PART 1 - CONTACT DETAILS

Name of Group / Organization: Crankmasters

Mailing Address: Address 1 118 Douglasbank Drive SE

Address 2

City Calgary Province AB Postal Code T2Z 2C4

Email Address: mevance@shaw.ca

Event Coordinator Contact information:

Contact Person: Mike Vance Title: Ride Co-Ordinator/ExecMember

Phone: 403-863-9319 Cell: 403-863-9319

Email: mevance@shaw.ca

On-Site Contact Information:

Contact Person: Peter Heinemeyer Title: Commissaire

Phone: 403-200-2478 Cell: 403-200-2478

Email: peter@heinemeyer.net

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APPLICATION TO HOLD AN EVENT ON HIGHWAYS AND / OR MUNICIPAL ROADS IN FOOTHILLS COUNTY

PART 2 - EVENT DETAILS

Name of event: Granary Road Hill Climb

Dates for event: June 12, 2024

Times for event: From: Wednesday To: 6:00 pm to 9:30 pm

Municipal roads required for the event: (Please reference Streets and Avenues, not Township and Range Roads)

226 Ave. W, 1119 Dr. W.
Starting point 226 Ave W, 200 meters West of 112st W
Finish point 1119 Dr W, 100 meters West of 144st W
Out only route

Provincial highways required for the event:

No

Staging (pre and post event) and rest stop / aid station locations (please list all):

At the start of each event, each rider starts at different time intervals. There is no grouping.
Individual Timed event, not a mass start, 30 sec spacing between riders

\*Please attach a map illustrating the details of the route, including all roads proposed for the event, locations of planned rest stops or aid stations and any lands/locations proposed for staging or pre/post events.

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APPLICATION TO HOLD AN EVENT ON HIGHWAYS AND / OR MUNICIPAL ROADS IN FOOTHILLS COUNTY

Describe the nature and objectives of event:

Competitive road racing (cycling)

this is a Timed Hill climb event. spacing between riders and just an Out event to the top of Hill

Is this a repeat event? If so, please provide dates of previous events:

No

Projected number of people involved in this event:

Participants: 40 Spectators: 10 Volunteers: 4

How will these individuals be identified:

Participants have numbers on jerseys and bikes

Volunteers will have reflective vests and Flags  
Cones will be setup on corners (no turns on this event)

The remaining information under this part may be provided on separate pages and attached to this application if required.

Provide details on how the event will be operated along municipal roads and highways:

Start of race has 3 separate starts (A, B, C). Riders spread out after the start and stay to the shoulder.

Corner Marshalls to direct riders into the turn.

Bicycling Race in progress sign on road Both Directions



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**APPLICATION TO HOLD AN EVENT  
ON HIGHWAYS AND / OR MUNICIPAL ROADS  
IN FOOTHILLS COUNTY**

Provide details on what efforts will be taken to limit impacts of the event to local motorists and residents along the proposed routes:

Single file, except when passing fellow rider, ride in shoulder  
Some riders ride to event from Calgary  
Parking is at Red Deer United church (we have permission)  
no parking at the start/Finish Line.

Provide details on what efforts will be taken to mitigate or eliminate any risk that may occur to the event participants, spectators and volunteers:

Sweep all corners of gravel & debris  
Corner Marshalls with reflective vests and flags

Provide details on any rest stops or aid stations that will be set up along the route, including details on the set-up and procedures for participants to safely attend these stops:

No rest stops or aid stations - except at the start

What assistance (mechanical & medical) will be provided to the participants when it is required:

We have first aid people at each event with a first aid kit and vehicle  
- First aid is positioned at the mid point of event.  
- First aid has no other duties and has a vehicle at their disposal

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APPLICATION TO HOLD AN EVENT ON HIGHWAYS AND / OR MUNICIPAL ROADS IN FOOTHILLS COUNTY

Will traffic control be required? If so, provide details of the traffic control plan that will be implemented:

No. We do not impede traffic

Traffic is not stopped at any time. Riders obey all rules of the road. Marshalls on major intersections There is no comment on Turnes on this route

Who will be responsible for implementation of the traffic control plan on the day of the event? Provide contact information:

Contact Person: N/A Title: N/A

Phone: N/A Cell: N/A

Email: N/A

Will escort or patrol vehicles be utilized during the event? Provide details of the escort or patrol vehicles including identification of the vehicles and their function along the route:

No

Will an enhanced policing agreement with the RCMP be required as part of your event?

No



APPLICATION TO HOLD AN EVENT  
ON HIGHWAYS AND / OR MUNICIPAL ROADS  
IN FOOTHILLS COUNTY

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Will an emergency response plan be developed for this event? If so, provide details of the emergency response plan that will be implemented:

We have an Emergency response plan person with a vehicle at the start

*ALL Marshall carry a copy of the ERP.*

Who will be responsible for implementation of the emergency response plan on the day of the event? Provide contact information:

Contact Person: Mike Vance Title: Ride Co-Ordinator

Phone: 403-863-9319 Cell: 403-863-9319

Email: mevance@shaw.ca

How will the rules and regulations imposed during the event be communicated to the participants? Attach copies of all printed materials to this application:

At the start of each event the Commissaire instructs all riders the rules of the event and the ERP (Emergency Response Plan)

*ALL volunteer and Marshalls have copies of the ERP*

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**APPLICATION TO HOLD AN EVENT  
ON HIGHWAYS AND / OR MUNICIPAL ROADS  
IN FOOTHILLS COUNTY**

**PART3 - CHECKLIST**

- Completed Application
- Map and Diagrams illustrating the details of the route, including all roads proposed for the event, locations of planned rest stops or aid stations and any lands/locations proposed for staging or pre/post events
- Copies of all Rules and Regulations that will be provided to participants, spectators and volunteers (if applicable) and will be imposed during the event
- NA  Copy of the traffic control plan that will be implemented during the event (if applicable)
- Copy of the emergency response plan that will be developed for the event (if applicable)

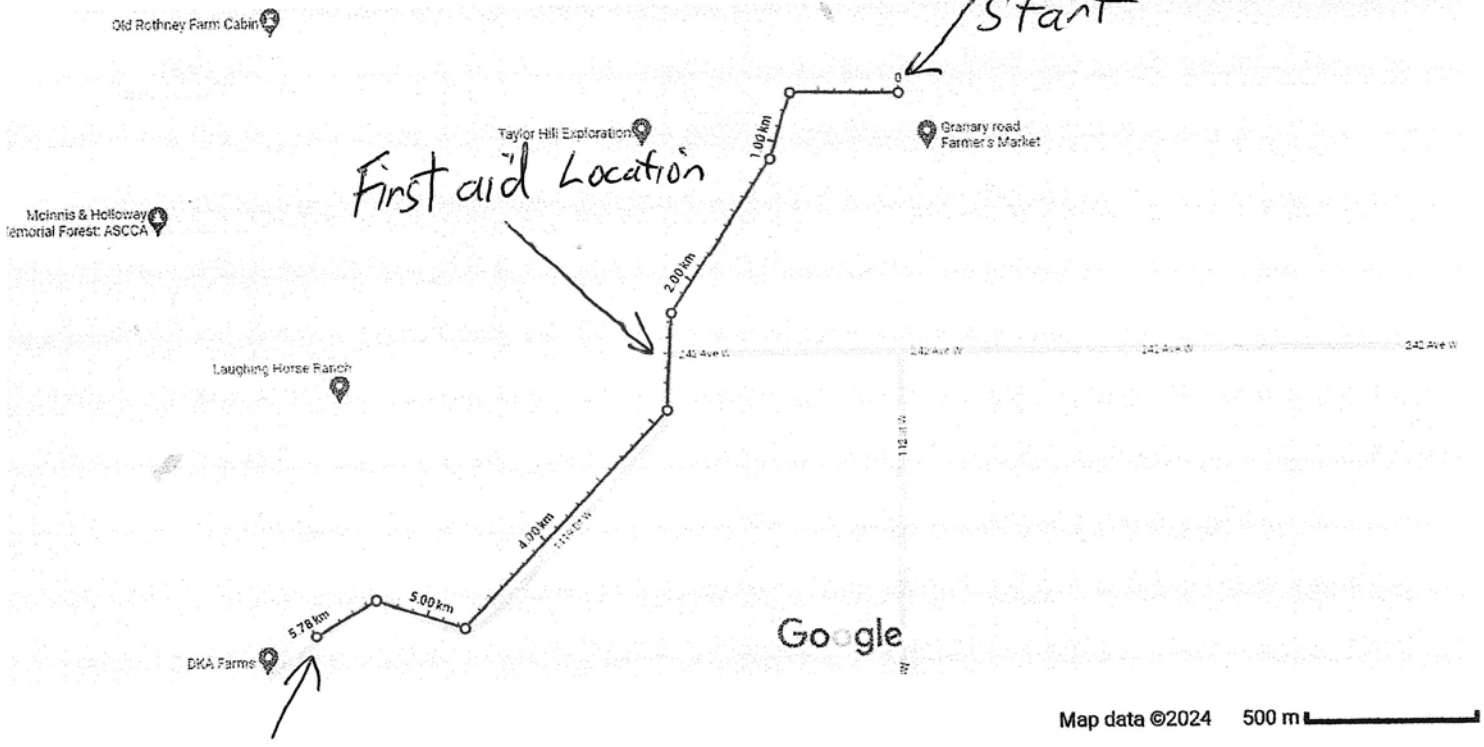
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Granary Hill climb

Start

Google Maps



First aid Location

Finish

Measure distance  
Total distance: 5.78 km (3.59 mi)

Map data ©2024 500 m



11759 Great Road  
Edmonton, Alberta  
T5M 3K6  
info@albertabicycle.ab.ca  
www.albertabicycle.ab.ca

Tel 780.427.6352  
Fax 780.427.6438  
toll free  
1.877.646.BIKE (2453)

**Calgary Crankmasters Cycling Club**  
**EMERGENCY RESPONSE PLAN**

This form must be completed before the event to be considered a club race.  
The completed form must be distributed to medical responders, commissaries, marshals,  
Other race/event officials, and police if present.

**NAME OF RACE:** Granary Road Hill Climb

**DATE:** June 12 2024

**LOCATION:** 226 Ave W

**EAP COORDINATOR:** Mike Vance / Peter Heinemeyer

**EAP COORDINATOR PHONE NUMBER:** 403-863-9319 / 403-200-2478

**MEDICAL RESPONDER - NAME:** Mike Vance

**MEDICAL RESPONDER - PHONE #:** 403-863-9319.

**LOCATION DURING EVENT (must be a fixed location):** 1119 Dow and 242 Ave W.

**COMMUNICATION SYSTEM:**

- Communication with cell phone. Will supply 2-way radios if required.

**EMERGENCY CONTACT NUMBERS**

Local Ambulance # 911      Local Hospital #:

**HOSPITAL CLOSEST TO EVENT:** South Health Campus.

**ADDRESS:** 4448 Front St SE Calgary. 403-956-1111

**RCMP / LOCAL POLICE #:** 307 Main St NW Diamond Valley  
403-933-4262



11759 Groat Road  
Edmonton, Alberta  
T5M 3K6  
info@albertabicycle.ab.ca  
www.albertabicycle.ab.ca

Tel 780.427.6352  
Fax 780.427.6438  
toll free  
1.877.646.BIKE (2453)

#### WEATHER PLAN:

- The race organizer is watching the weather on radar.
- If severe weather is coming within our race time window, the event will be cancelled before it starts.
- The event will NOT be held if severe weather is already present.

#### INCIDENT PLAN:

- If there is an incident where the event needs to be shut down, all marshals and volunteers will be notified by cell phone or radio. They will notify riders as they see them approach and instruct them to return to the Start/Finish.

#### DESCRIBE PROCEDURE TO TRANSPORT INJURED CYCLIST TO HOSPITAL IN:

- a) Emergency: 911 will be contacted and transport the individual (or dispatch with radio)
- b) Non-emergency: Participant will have a Crankmaster member, or family or friend drive them to the hospital

#### EMERGENCY ACTION PLAN – Emergency call procedures

- Identify yourself
- Briefly explain the situation
- Explain the purpose of the call
- Describe the location

#### EMERGENCY ACTION PLAN - Transportation

- How will the injured cyclist be transported to the hospital in an emergency
- (a) Ambulance – all of the time in an emergency with an unstable cyclist
- (b) Private vehicle – if non-emergency and cyclist is stable

PROTOCOLS – These protocols will apply during the time the first aider and/or health practitioner is applying care during the race. Only individuals with current First Aid Certification may deliver first aid within their skill level.

A. MINOR INJURIES: - Grade 1 sprains and strains, superficial lacerations, nose bleeds, contusions, heat cramps etc.

1. Secure the area
2. Evaluate injury
3. Treat injuries appropriately
4. Decision to be made by the first aider with regard to continued participation
5. Document / record all actions

B. MODERATE INJURIES: - Grade 2 and 3 sprains and strains, head injuries, heat exhaustion, deep lacerations etc.

1. Secure the area
2. Evaluate injury
3. Contact a first aider immediately
4. Have insurance and medical forms available
5. Document / record all actions



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C. MAJOR INJURIES: - Fractures (open or closed), dislocations, neck injuries, unconscious athlete, heat stroke arterial  
Lacerations etc

1. Secure the area
2. Evaluate the injury
3. Dial 911 immediately
4. Provide appropriate care.
5. Document / record actions

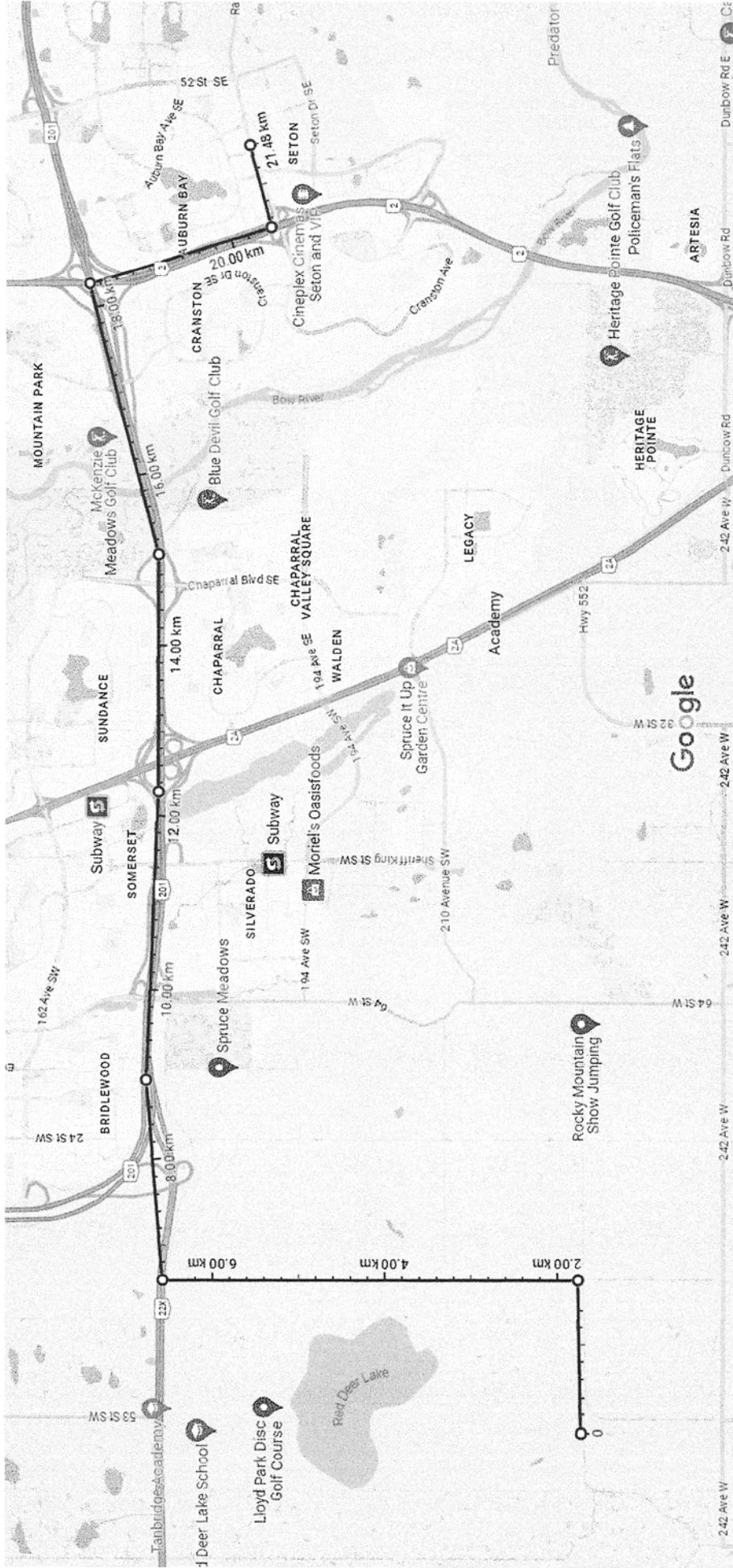
#### D. SPINE INJURY

1. Any cyclist that is suspected of having a spinal injury should not be moved and should be managed as though a spinal injury exists
2. Secure the area
3. Dial 911 immediately
4. Provide appropriate care.
5. Document / record actions

CONTENTS OF FIRST AID KITS – to be carried by first aiders on the course:

- 1 thermal blanket
- 1 instant cold pack
- 1 pair of scissors
- 1 pair of tweezers
- 2 pair of vinyl gloves
- 2 pressure bandages
- 6 gauze pads
- 20 wrapped antiseptic towelettes
- 2 abdominal pads
- 1 roll adhesive tape
- 5 knuckle bandages
- 5 large fabric fingertip dressings
- 25 adhesive bandages
- 1 triangular bandage
- 2 safety pins

# Google Maps Hospital Location ,South Health Campus 4448 Front St SE Calgary



Map data ©2024 Google 1 km

Measure distance  
 Total distance: 21.48 km (13.35 mi)

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