



**WATER WORKS ADVISORY COMMITTEE
MEETING MINUTES**

**October 24, 2023
6:00 pm
VIA VIDEOCONFERENCE**

- Present:
- Garry Chan, WWAC
 - Wendy Irwin, WWAC
 - Glenn Costello, WWAC
 - Jacqueline Cassidy, WWAC
 - Julie Walker, WWAC
- Delilah Miller, Foothills County SRRUC Director (Chair)
Cindy Holliday, Diamond Valley SRRUC Director
Barry Crane, Diamond Valley SRRUC Director
- Harry Riva Cambrin, SRRUC CEO
Doug Haase, Foothills County Manager of Utilities
Cory Lyons, Foothills County Utilities Foreman
Felicia Fairweather, Recording Secretary
Frank Lotz, Alberta Environment and Parks
- Absent:
- John Walsh, WWAC
 - Barry Wright, WWAC
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- 1. Call to Order**

Wendy Irwin, Chair called the meeting to order at 6:18 p.m.
- 2. Adoption of Agenda**

Moved by: Jaqueline Cassidy

That the Agenda for the October 24, 2023 Water Works Advisory Committee meeting be approved as presented.

Carried
- 3. Minutes**
 - 3.1 Adoption of Minutes of March 28, 2023**

Moved By: Jaqueline Cassidy

That the minutes from the March 28, 2023 Water Works Advisory Committee meeting be approved as presented.

Carried
- 4. Old Business**

None

5. New Business

5.1 Direct River Intake Update

Doug Haase, Foothills County Manager of Utilities, provided a verbal update on the Direct River Intake. This was a good year to draw water from the river and they are only able to draw water at the rates the approvals allow for (approximately 25 litres per second). The 30 HP direct intake pump did have a few suction problems this year and the department will investigate the issues with the screen this fall. The screen will be repaired before it's utilized in the spring.

For winter operations, the smaller well pump is placed in the river which draws approximately 5 litres per second. The larger pump is placed in the river for summer operations, which has a floating screen that rotates and keeps debris away. All water from the direct intake goes to the stilling well, then goes to the large reservoirs.

Harry Riva Cambrin, SRRUC CEO clarified that improvements to the pump were made last year and has now been situated differently. The pump is operating better now.

The long-term plan is to have a permanent direct intake in the river at the same location. The geotechnical study has been completed and will be available to the Sheep River Regional Utility Corp (SRRUC) once it is no longer in draft form. Once approved by SRRUC, the study will be available to the Water Works Advisory Committee.

Jaqueline Cassidy (Vice Chair) assumed the Chair position for the remainder of the meeting as Wendy Irwin had technical difficulties.

Moved By: Garry Chan

That the Direct River Intake Update be received as information.

Carried

5.2 Request for a Presentation on the Future of Diamond Valley's Water

Glenn Costello stated the Facility Tour arranged for the Committee members in June 2023 was very informative and recommended that the Committee consider requesting that an informational presentation be arranged for residents on the future of Diamond Valley's water.

Moved By: Glenn Costello

That the recommendation to have a presentation arranged to provide information on the future of Diamond Valley's water be brought forward to the Sheep River Regional Utility Corp for consideration.

Carried

5.3 WWAC Meeting Location Discussion (In-Person, Hybrid, Virtual)

The Committee had a discussion period on how the Water Works Advisory Committee meetings should take place in the future (in-person, hybrid, virtual).

Moved By: Garry Chan

That Water Works Advisory Committee meetings be held in a hybrid format whereby members may attend virtually via zoom or in-person at a specified location.

Carried

5.4 Water Works Advisory Committee Code of Conduct and Rules and Procedures

Moved By: Glenn Costello

That the WWAC Code of Conduct be accepted as presented and that the Committee direct Administration to bring the Code of Conduct with a recommendation for approval to the Sheep River Regional Utility Corp.

Carried

Moved By: Jaqueline Cassidy

That the WWAC Rules and Procedures be accepted as presented and that the Committee direct Administration to bring the Rules and Procedures with a recommendation for approval to the Sheep River Regional Utility Corp.

Carried

6. Closed Session

Moved By: Garry Chan

That, in accordance with Section 197 of the Municipal Government Act, the Water Works Advisory Committee move into a Closed Meeting at 7:05 p.m. to discuss ConocoPhillips Land Reclamation and Well #7 Discussion as per Section 24 of the *Freedom of Information and Protection of Privacy Act (FOIP)*. SRRUC Directors Delilah Miller, Barry Crane and Cindy Holladay, SRRUC CEO Harry Riva Cambrin, Foothills County Manager of Utilities Doug Haase, Foothills County Utilities Forman Cory Lyons, Alberta Environment and Parks Representative Frank Lotz and Foothills County Legislative Services Assistant F. Fairweather attended the closed session of the meeting.

6.1 ConocoPhillips Land Reclamation and Well #7 Discussion - FOIP s. 24

Moved By: Garry Chan

That the Water Works Advisory Committee return to its open meeting at 7:45 p.m.

Carried

Moved By: Jaqueline Cassidy

That it be recommended that the Sheep River Regional Utility Corp contact ConocoPhillips to determine if soil testing below the liner has been completed. Further, the Committee requests that both the Sheep River Regional Utility Corp and Diamond Valley provide future communication of contaminant risk events that could impact water quality.

Carried

7. Next Meeting

Moved By: Garry Chan

That the next Water Works Advisory Committee meeting take place in March 2024 (hybrid - date and time to be determined).

Carried

8. Adjournment

Moved By: Jaqueline Cassidy

That the Water Works Advisory Committee meeting be adjourned at 7:51 p.m.

Carried