


<b>DEPARTMENT:</b> Legislative Services	
	<b>TOPIC:</b> Bylaw 62/2024 – 2nd and 3rd Reading
<b>REPORT PREPARED BY:</b> Krista Conrad <b>REPORT PRESENTED BY:</b> Family and Community Support Services Coordinator Amanda Midgley	

**PURPOSE OF REQUEST**

To consider 2<sup>nd</sup> and 3<sup>rd</sup> reading of Bylaw 62/2024 – Family and Community Support Services Advisory Committee.

**BACKGROUND**

At the October 24, 2024 meeting of the FCSS Advisory Committee, amendments to Bylaw 57/2021 were considered and it was recommended that the amendments be presented to Council for approval.

Bylaw 62/2024 was given first reading on November 20, 2024.

**REQUEST OF COUNCIL**

*Proposed Motion:*

That Bylaw 62/2024, the Family and Community Support Services Advisory Committee Bylaw, be granted second reading.

and

That Bylaw 62/2024, the Family and Community Support Services Advisory Committee Bylaw, be granted third reading.

**APPENDICES**

APPENDIX A – Family and Community Support Services Advisory Committee Bylaw

**BYLAW NO. 62/2024**

**BEING A BYLAW OF FOOTHILLS COUNTY TO ESTABLISH A FAMILY AND COMMUNITY SUPPORT SERVICES COMMITTEE.**

**WHEREAS** the Municipality wishes to enter into an agreement with the Province to provide Family and Community Support Services to the residents; and

**WHEREAS** the Council of Foothills County (herein referred to as the Municipality) deems that such a program may be of benefit to the residents of the Municipality.

**NOW THEREFORE** the Council of Foothills County, duly assembled, hereby enacts as follows:

1. This bylaw may be cited as the “Family and Community Support Services Committee Bylaw”.
2. The Family and Community Support Services Committee (Committee) shall consist of three (3) members who shall be appointed annually by resolution of Council. The Committee shall be composed of:  
  
Two (2) Councilors appointed annually at its Organizational Meeting.  
  
One (1) member from the public at large appointed by Council for a term of one year.
3. At the first meeting of the Committee, following the appointment of members each year, the Committee members shall select their Chair. A member may be re-elected to the position of Chairperson. A Chairperson shall preside at the meetings of the Committee.
4. The Committee members shall establish a regular meeting date, time and location.
5. A quorum shall be considered a simple majority based on the number of voting members.
6. The Committee shall review and consider Family and Community Support Services projects and applications received through the office of the FCSS Coordinator and, subject to meeting funding requirements as defined in the Family and Community Support Services Act and Regulations, shall provide approval or rejection of such projects.
7. The Committee through its Council Members shall report as required to Council for purposes of information sharing.
8. The Family and Community Support Services Coordinator shall prepare and maintain minutes of the business transacted at all meetings. Further, the Coordinator will provide and submit to the Minister an audited financial statement in respect of the program and any other information that the Minister may require as directed under the Family and Community Support Services Act.
9. This Bylaw shall have effect on the date of its third reading and upon signing.

FIRST READING: November 20, 2024

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Reeve

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CAO

SECOND READING:

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THIRD READING:

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PASSED IN OPEN COUNCIL assembled at the Town of High River in the Province of  
Alberta this        day of                    20   .