

AGENDA ITEM FOR COUNCIL MEETING:

December 4, 2024

ITEM TITLE:

Write off uncollectable accounts receivable invoices

SECTION/CATEGORY
(Please indicate one)**COUNCIL MEETING****ITEM NO.**

1	Land		Date: December 4, 2024	
2	Legal		Authorization Signatures	
3	Labour		1. Author/Title: Reginald Hammond	2.
4	Miscellaneous	X		

INTRODUCTION:

The collection agency has been unsuccessful in collecting the following unpaid accounts receivable invoices. Administration is requesting authorization to write off the invoices below in the amount of \$14,580.

OVERVIEW:

Administration is requesting approval to formally write off the following accounts receivable invoices:

Customer 223340 Invoice 26601 - October 17, 2019, Vehicle crash \$3,450.00.

Customer 223340 Invoice 27636 - August 30, 2020, Vehicle crash \$1,050.00

No response to repeated letters, no insurance information, sent to collection in May 2020, no success and reported to Bureau.

Customer 225000 Invoice 29595 - January 14, 2022, Vehicle crash \$4,200.00.

No response to repeated letters, no insurance information, sent to collection in December 2022, no success and closed out of business.

Customer 224280 Invoice 28467 - April 01, 2021, Vehicle fire \$3,105.00

No response to repeated letters, no insurance information, sent to collection in November 2021, no success as indigent.

Customer 223230 Invoice 26512 - September 12, 2019, Vehicle fire \$2,775.00

No response to repeated letters, no insurance information, sent to collection in March 2020, no success.

These invoices have been approved for write off by the Foothills Rural Fire Board.

Recommended motion is to write off invoices in the amount of \$14,580.00.