


DEPARTMENT: Legislative Services	
	TOPIC: Purchase of New Council and Office Chairs
REPORT PRESENTED BY: Deputy Director Reginald Hammond	

PURPOSE OF REQUEST

To consider the purchase of new Council and office chairs for administration at the Foothills County administration building, community emergency services building and public works department.

BACKGROUND

OFFICE CHAIRS

Administration received quotes from the following three vendors for the purchase of new office chairs:

- Lifeform
- Premiere
- McCrum's Office Furnishings

OFFICE CHAIRS

	Lifeform	Premiere	McCrum's
	Palisades Elite Mesh Back Chair	tCentric Hybrid	Allseating L1 – Mid-Back
Price	\$1,026.41	\$1,232.98	\$1,155.20
Warranty	10-12 year	10-12 year	10-12 year
Bulk Discount	Yes - included in price	Yes - included in price	Yes - included in price
Delivery & Installation	Additional Cost Approx: \$1,000.00	Additional Cost Approx: \$1,425.00	Quote not provided - Est. approx. \$1,000.00
Fitting Fee Service	No charge	n/a	No charge
Ergonomic Online Training	Yes	Instruction manual	Instruction manual
Notes:	<ul style="list-style-type: none"> • Manufactured in Calgary • High quality/solid • Completely adjustable • Responsive/good service • Lifeform has brought sample chairs to the office to demonstrate and test. 	<ul style="list-style-type: none"> • Canadian manufactured • Completely adjustable • Responsive/good service 	<ul style="list-style-type: none"> • USA manufactured • Completely adjustable • Responsive/good service

The 2025 Capital Budget has an allotment of \$100,000.00 for the purchase of chairs. Administration recommends purchasing approximately 80 new chairs from Lifeform. These chairs are manufactured in Calgary, provide more features and are more adaptable to individual ergonomic needs. In addition, Lifeform provides both in person and online assistance to ensure proper adjustments are made to each employee's personal needs.

COUNCIL CHAMBERS CHAIRS

Staff recommends that Council consider purchase of new chairs for Council Chambers as part of the procurement to take advantage of the substantial discount being offered as part of the large order. A total of 18 chairs are required, 10 at the Council table and 8 for the presenter and staff tables. Cost of each would range between \$1,300 and \$1,850 each, depending on the model chosen and would be cost shared by the Town of High River. Sample chairs are available for Council's consideration today.

REQUEST OF COUNCIL

Proposed Motion:

That Council authorize the purchase of office and Council chairs for Foothills County administration from Lifeform for a total cost not to exceed 2025 budgeted limits.

APPENDICES