


DEPARTMENT: Foothills Enforcement Services	
	TOPIC: Appointment of Bylaw Officer
REPORT PREPARED BY: Peter Stapley REPORT PRESENTED BY: Peter Stapley	

PURPOSE OF REQUEST

For Council to consider the appointment of the Foothills Enforcement Services Summer Student as a Bylaw Enforcement Officer.

BACKGROUND

From May to August, Foothills Enforcement Services employs a seasonal, full-time summer student position. Historically, the summer student position has been used for deployment and tracking of the educational speed trailers.

For the summer of 2025, the position was awarded to a third year Mount Royal University student who has been selected to become an Officer in the Canadian Armed Forces. Due to the success of the Mount Royal Practicum Student program and high standard of applications received, opportunity exists to expand the tasks and duties of the Summer Student position.

Through appointment as a Bylaw Officer, the Summer Student would be authorized and trained to conduct the following additional duties.

- Investigation, education and removal of illegal signage under the Temporary Signs on Highways Bylaw #18/2006
- Investigation, Education and Enforcement of parking offences under the Traffic Bylaw #35/2012
- Transportation of found dogs to the Animal Services Centre under the Responsible Dog Ownership Bylaw #86/2010
- Education for contraventions of dogs at large in County parks and recreation grounds under the Responsible Dog Ownership Bylaw #86/2010
- Education and distribution of pamphlets related to cycling, sharing the road and crime prevention
- Other duties as assigned by the Senior Community Peace Officer

The Summer Student would be restricted from using authorities under the Bylaw Enforcement Officer Bylaw not listed above or approved by the Senior Community Peace Officer. Specifically, Summer students will not be investigating or conducting any enforcement activity on private property.

A uniform will be provided to the Summer Student readily identifying them as a Bylaw Enforcement Officer. Training, supervision and management of the Summer Student Position is the responsibility of the Senior Community Peace Officer.

REQUEST OF COUNCIL

Proposed Motion:

That Council appoint Isaac P. J. Standen as a Bylaw Enforcement Officer under Bylaw Enforcement Officer Bylaw 23/2013.

APPENDICES

Appendix A: Bylaw Enforcement Officer Bylaw #23/2013