

COUNCIL ADMINISTRATIVE REPORT
Department: Community Services – Municipal Energy Services



TITLE: Approval for award of the take-over and management of Foothills County's Building Automation System (BAS) as well as BAS expansion project at SSSR to AK Brown Ltd.

Author: Adeniyi Adeaga, Manager of Municipal Energy Services.

DATE: May 14, 2025

Purpose: To seek Council authorization for Administration to award the take-over and management of Foothills County's Building Automation System (BAS) as well as BAS expansion project at SSSR to AK Brown Ltd.

Background: On 11th December 2024, Council awarded the Energy Efficiency/CHP systems portion of the GICB funded project for construction. BAS upgrade and expansion at SSSR for the control of the CHP as well as existing HVAC system was an integral part of the scope for the GICB funding agreement. Subsequently, the existing BAS management vendor (Guest Automation) was approached to provide quote for the upgrade work at SSSR. The quote received exceeded the County's threshold for public tender. An RFP for the take-over of the BAS infrastructure and the upgrade at SSSR was posted on APC. Two proposals were received and evaluated.

Recommendation:

The Energy Manager recommends that Council authorize Administration to award the take-over and management of Foothills County's Building Automation System (BAS) as well as BAS expansion project at SSSR to AK Brown Ltd at an amount not exceeding \$88,000. Please note that this amount includes the \$85,015 from the bid submitted by AK Brown and a contingency of \$2,985.