



Miscellaneous Municipal Item
REPORT TO COUNCIL
Request to Renew a Municipal Reserve License
June 4, 2025

Application information		File: PL2102-NW25
LEGAL DESCRIPTION: Municipal Reserve located within NW 25-21-02 W5M; Plan 9311048, Blk 4MR		
LANDOWNER: Foothills County		
LICENCE APPLICANT: Marcia Reid		
PROPOSAL: Renewal of Municipal Reserve License		
DIVISION NO: 5		COUNCILLOR: Alan Alger
FILE MANAGER: Donna Fowler, Municipal Lands Administrator		

LOCATION

The Municipal Reserve parcel is located approximately 8.5 km south of Highway 22X, 0.4 km east of 112 St W, along 265 Ave W.

BACKGROUND

History

In 2013, Council directed administration to advertise to accept bids for the subject municipal reserve for the purpose of licensing the property. The accepted bid was from the adjacent landowner to the west, for a five-year term. The license expired in 2018.

In 2018, the licensee requested that Council renew the Municipal Reserve parcel for an additional five years. Council directed administration to once again advertise the parcel for license.

Council accepted the sole bid from the applicant for a further five-year term.

May 7, 2025:

The applicant submitted a letter to request Councils consideration to renew the license at the current rate of \$350.00 per year for the purpose of stewardship and grazing her 2 horses. The applicant has installed temporary electric fencing within the parcel and has allowed the neighbour to the east to utilize a portion of the MR to maintain neighborly relationships. There are a few other temporary structures on the MR utilized by the applicant. 2 horse shelters, one of which is the applicants and is movable, the other was existing on the MR prior to their license arrangement. There is also a large wood fence structure within the NW corner of the parcel installed by the applicant to contain ragweed, which is toxic to horses. The applicant is working on eradicating the problem and indicated the makeshift fence will be removed once this is accomplished.

REQUEST OF COUNCIL

Council may wish to consider one of the following options:

Option A:

If Council is amenable to the landowner's request, direct administration to accept the applicants request to license the subject parcel, being legally described as NW 25-21-02 W5M; Plan 9311048, Blk 4MR, containing 5.56 acres with the following terms:

Yearly Fee: \$350.00

Proposed Term: _____

Purpose: Stewardship and Grazing.

Proposed Management Plan: Weed Management.

Access will not be denied.

Option B:

If Council is amenable to the landowner's request, direct administration to proceed with advertising to accept bids to license the subject parcel, being legally described as NW 25-21-02 W5M; Plan 9311048, Blk 4MR, containing 5.56 acres with the following considerations that bid submissions are to also include:

Yearly Licensing Fee:

Proposed Term:

Purpose: Stewardship and Grazing.

Proposed Management Plan:

Access will not be denied.

APPENDICES

APPENDIX A - MAP SET:

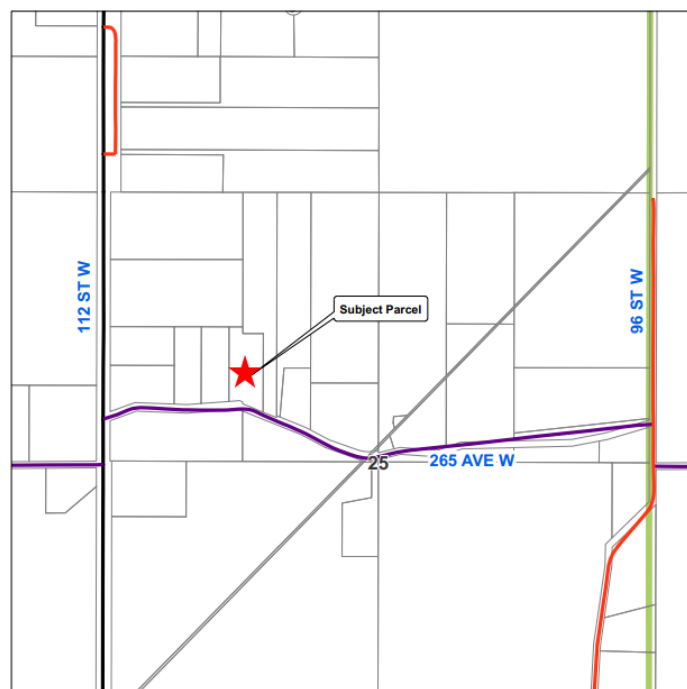
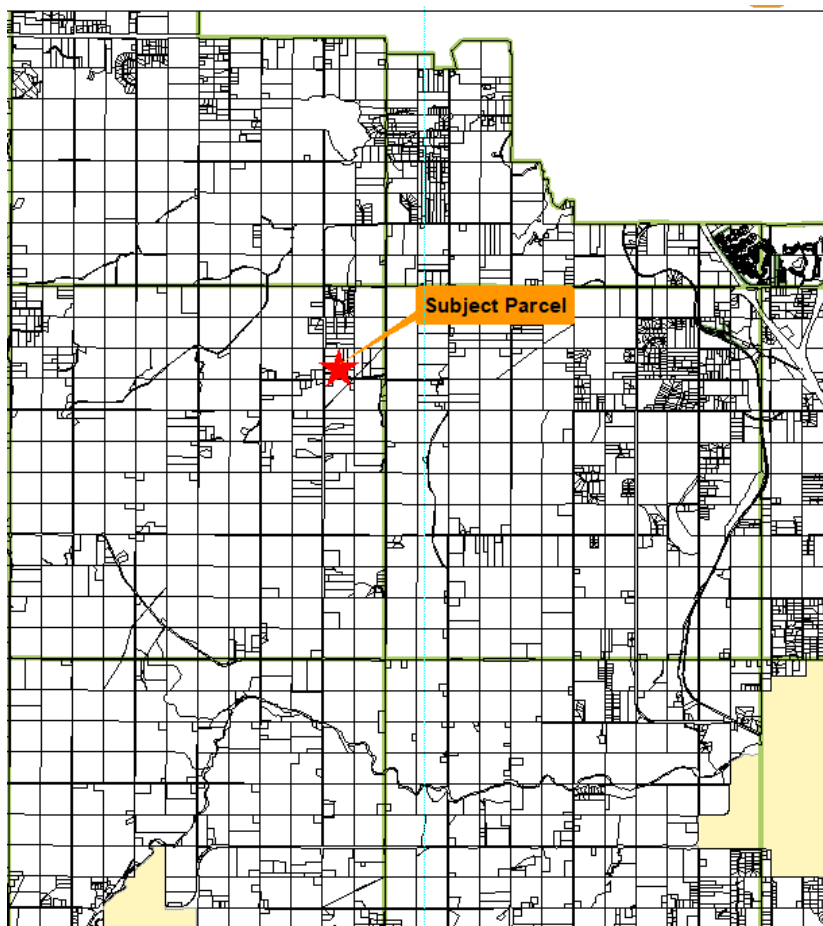
LOCATION MAP

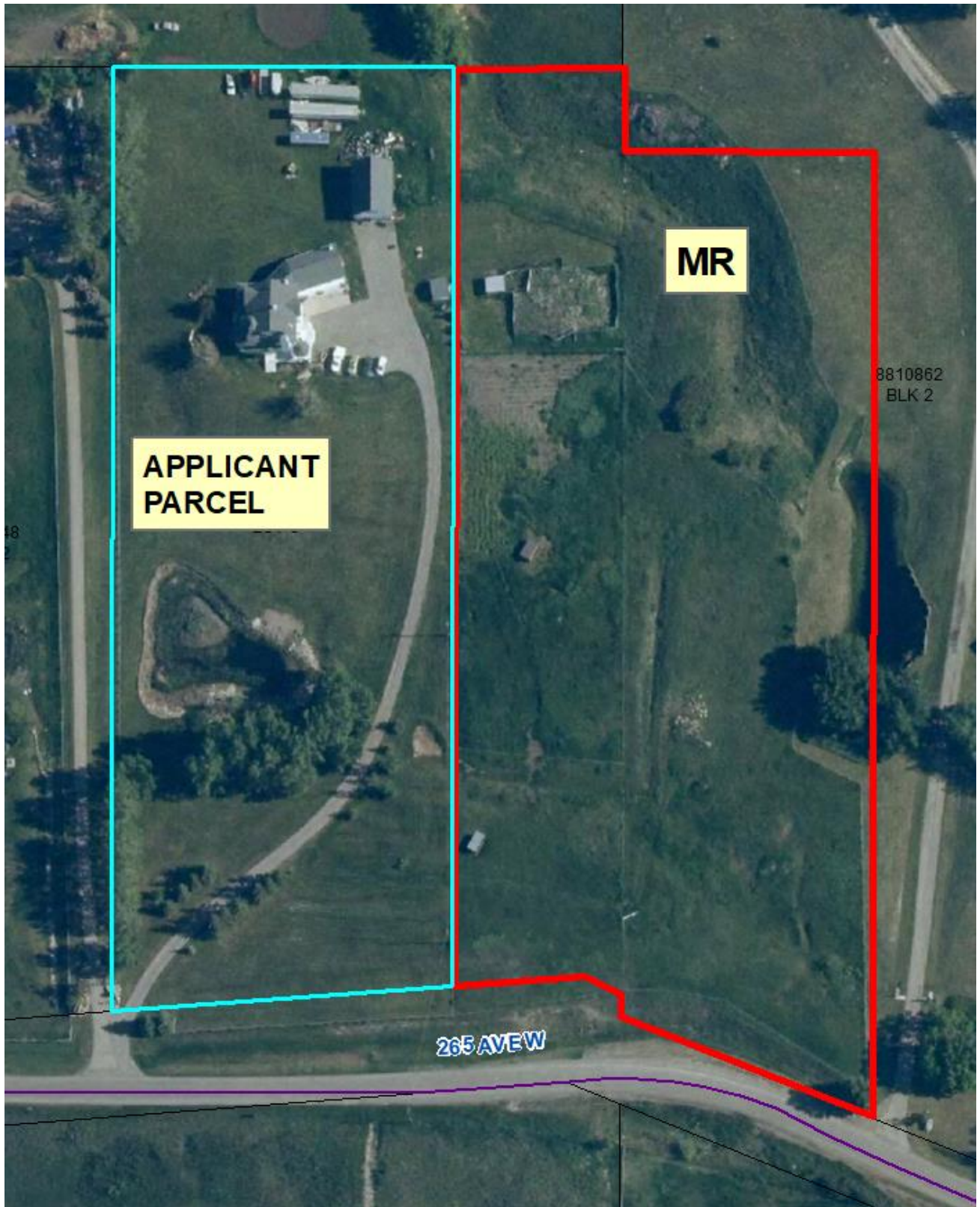
ORTHOPHOTO

SITE INSPECTION PHOTOS

APPENDIX B-Applicant Request Letter

APPENDIX A: LOCATION MAP







Temporary electric cross fencing



Shelter/Storage



Removable paneling

APPENDIX B: Applicant Request Letter

FROM THE DESK OF

MARCIA REID

May 7, 2025

Foothills County
309 Macleod Trail
High River, Alberta T1V1M7

Dear Nicole Poffenroth:

Subject: Municipal Reserve License NW 25-21-02 Plan 9311048 Lot 4MR

Please accept this letter of expression to continue with the municipal lease. Over the previous years, we removed trash that has emerged from the ground, controlled invasive weeds, and installed a temporary electric fence.

We did not utilize the entire parcel, due to the character of the land and because we found it necessary to oblige a neighbour's conflicting opinion on the property lines of this Parcel to maintain cordiality. Our property shares the longest fence line on the west side of this Municipal Reserve Land, while the east side has limited accessibility due to the naturally occurring stream, coulee and resulting steep land character.

The primary purpose is to try a small garden again (deer consumed my last attempt), and seasonal use for 2 horses. I would like to continue at the same rate of \$350.00 per year.

Our legal land description is:

96236 265 ave West

NW 25-21-02 W5M Plan 9311048, Lot 3

Thank you for your time and consideration.

Marcia Reid

contact

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