


CORPORATE SERVICES DEPARTMENT	
	TOPIC: Digital Permitting Software
REPORT PREPARED BY: MANAGER HOLLIS JACOBSEN	
REPORT PRESENTED BY: MANAGER HOLLIS JACOBSEN	

PURPOSE OF REQUEST

That Council Authorize Administration to purchase Digital Permitting Software.

To enhance operational efficiency and improve service delivery, the County requires a robust solution for managing Safety Codes applications and all permit types online, including those related to Planning and Development. Presently, outdated processes hinder effective engagement with residents, businesses, and contractors. The implementation of Digital Permitting Software will significantly streamline administrative procedures and provide substantial benefits to both County staff and the public.

BACKGROUND

The County has numerous paper intensive workflows that require multiple data entry points into current database systems. The County maintains County assets in both the GIS and in standalone databases, excel spreadsheets and paper formats.

The County's various business units are at a point where there is a need for software to link together processes and ensure that information flows between departments. Paper and manual processes are no longer an efficient or effective way to run daily processes while trying to communicate and provide transparency to the public.

This solution will be compatible with its two entities Safety Codes and Planning as well as being compatible with the county's GIS (ESRI platform), the County's website and its financial system(Dynamics GP) and its future document management system to come. It should be an effective and accessible tool that is user friendly and fully customizable by County staff. The permitting system would be utilized in all land use departments including but not limited to Planning and Development, Safety Codes, Engineering, Public Works, Cemetery, Administration, and our Fire department.

REQUEST OF COUNCIL

Proposed Motion:

Moved that Council Authorize Administration to purchase Clariti Launch for \$72,500.00 with contingency of \$10,000.00 that can be used in addition for professional services needed to integrate with our other software providers. A total project amount of \$82,750.00.

APPENDICES

Vendor	Clariti	MunicipalSoftware	Harris	Harris
Product	Launch	BluePrince	Cityview	Cityview
Onprem/Cloud	Cloud	Cloud	Onprem	Cloud
One-Time	\$	\$	\$	\$
Fees	72,500.00	48,504.00	439,582.00	249,032.00
Recurring	\$	\$	\$	\$
Fees	42,000.00	43,818.00	49,438.00	113,802.00