


DEPARTMENT: Public Works	
	Award of Engineering Services – 2026 Engineering Standards
REPORT PRESENTED BY: Cyril Mitchell, Technical Lead and Wiaan Kruger, Director of Public Works	

PURPOSE AND BACKGROUND

Foothills County retained K2 Engineering Ltd. to prepare an Invitational Request for Proposals (RFP) for consultant services to review, update, and develop the County’s Engineering Standards for implementation in 2026. This work is intended to ensure the County’s Engineering Standards remain current, consistent with regional practices, and aligned with industry and regulatory requirements.

The RFP was issued on March 9, 2026 to four engineering firms previously procured through the County’s General Engineering Services roster for the 2025–2027 term (APC Opportunity Notice: 2024-09111). Proposals closed on March 27, 2026, at which time four submissions were received.

RFP Process and Submissions:

Proposals were received from the following firms:

- ISL Engineering and Land Services Ltd.
- MPE Engineering Ltd.
- Tetra Tech
- WSP

All proponents were invited under the same procurement process and submitted proposals in accordance with the RFP requirements.

Evaluation Process:

The proposals were evaluated by Administration with support from K2 Engineering Ltd. The evaluation team included the Director of Public Works and Engineering, the Technical Lead, and a Professional Engineer from K2 Engineering Ltd.

Each proposal was evaluated based on the criteria identified in the RFP, including:

- Fee proposal
- Qualifications, experience, and capacity, including project understanding, relevant experience, proposed project team, capacity and schedule, organizational structure, and value-added items

The total estimated fees submitted ranged from approximately \$57,000 to \$147,000, excluding optional items. Three proponents provided estimated costs for all tasks required to complete the Engineering Standards Review. One proponent provided pricing for Task 1 only, along with hourly rates for remaining tasks; due to the significantly higher Task 1 cost, no further clarification was requested.

Evaluation Outcome:

All proponents demonstrated relevant experience in the development of engineering standards, sufficient capacity to complete the work, and a sound understanding of the project scope and challenges.

Based on the evaluation, ISL Engineering and Land Services Ltd. submitted the lowest Task 1 cost and lowest overall estimated project cost. The evaluation team concluded that the proposal submitted by ISL Engineering and Land Services Ltd. represented the Overall Most Advantageous Proposal to the County.

Financial Considerations:

This project is an approved 2026 budget item. The proposed contract value of \$57,000 is within the approved budget allocation for the Engineering Standards Review.

Conclusion:

Approval of this recommendation will allow the County to proceed with the scheduled review and update of its Engineering Standards, supporting consistent infrastructure design, development review, and long-term asset management.

REQUEST OF COUNCIL

Proposed Motion:

That Council approve the award of the Engineering Standards to ISL Engineering and Land Services Ltd. in the amount of \$57,000.

APPENDICES

Appendix A: Confidential - 2026 Engineering Standards Review - Proposal Recommendation