



**APPLICATION TO HOLD AN EVENT  
ON HIGHWAYS AND / OR MUNICIPAL ROADS  
IN FOOTHILLS COUNTY**

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- Completed applications must be received at least 90 days prior to the event. Incomplete applications or applications received less than 90 days before the event may not be considered.
  - This application is to be used to attain approval for road events utilizing municipal roads within Foothills County, and/or to make certain that the County has no objection to the use of provincial highways for an event (a requirement of the province).
  - This application is for road events only. Special events that are to be held on lands located within the municipality may need to acquire a special events permit. This may include pre or post celebrations associated with your road event. Please contact [planning@foothillscountyab.ca](mailto:planning@foothillscountyab.ca) to find out if you need a require a special events permit.
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**PART 1 – CONTACT DETAILS**

Name of Group / Organization: Platinum Racing Inc.

Mailing Address: Address 1 14 Canso Court SW

Address 2 \_\_\_\_\_

City Calgary Province AB Postal Code T2W 3B1

Email Address: [tom@platinumracing.ca](mailto:tom@platinumracing.ca)

**Event Coordinator Contact information:**

Contact Person: Tom Bamford Title: Race Director

Phone: \_\_\_\_\_ Cell: [REDACTED]

Email: tom@platinumracing.ca

**On-Site Contact Information:**

Contact Person: Same Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_



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**PART 2 - EVENT DETAILS**

Name of event: Millarville Half Marathon

Dates for event: June 20, 2026

Times for event: From: 8:00am To: 11:30am

Municipal roads required for the event: (Please reference Streets and Avenues, not Township and Range Roads)

192 Street  
338 Ave  
176 Street

Provincial highways required for the event:

Staging (pre and post event) and rest stop / aid station locations (please list all):

Aid Stations on roadside pull-offs:  
1. 192<sup>nd</sup> Street just 500m north of 338 Ave  
2. 176<sup>th</sup> Ave just 500m south of 338 Ave  
3. 176<sup>th</sup> Ave and 376 Ave W  
4. 176<sup>th</sup> Ave just 500m north of 402 Ave

**\*Please attach a map illustrating the details of the route, including all roads proposed for the event, locations of planned rest stops or aid stations and any lands/locations proposed for staging or pre/post events.**



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Describe the nature and objectives of event:

Community run supporting local charity

Is this a repeat event? If so, please provide dates of previous events:

Yes from 2010-2024  
New out-&-back course south of Millarville Race Track.  
We do not run in Diamond Valley.

Projected number of people involved in this event:

Participants: 600 Spectators: 0 Volunteers: 50

How will these individuals be identified:

Volunteers with race volunteer shirts  
Flaggers will be wearing safety clothing  
Safety marshals all wearing safety clothing

***The remaining information under this part may be provided on separate pages and attached to this application if required.***

Provide details on how the event will be operated along municipal roads and highways:

Closure of 192 Street just south of the Millarville Racetrack entrance with barricade and flaggers.  
Similar barricade closure at 176<sup>th</sup> Street turn around.  
Road only open to local traffic.



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Provide details on what efforts will be taken to limit impacts of the event to local motorists and residents along the proposed routes:

We will door-knock/phone residents along Racetrack Road in the two weeks prior to the event.  
We will engage local residents (three houses) on 370 Ave. and south from 192 St. /338 Ave. (five houses), hoping they will come out and enjoy volunteering.  
In the days prior to the event, as we did in prior events, we will position temporary signage at each end of Racetrack Road indicating Temporary Closure/Inconvenience issues will be occurring as a result of the event between 7:30 a.m. and 10:30 a.m.  
We will partner with local radio stations, FM and AM, for awareness.  
We will publicize the event in the Western Wheel.  
Our [www.millarvillehalfmarathon](http://www.millarvillehalfmarathon) website Race Information page has a section for local residents, indicating traffic issues may occur and the details.

Provide details on what efforts will be taken to mitigate or eliminate any risk that may occur to the event participants, spectators and volunteers:

Mobile medics on course  
Lead bike/vehicle  
Sweep vehicle  
See Emergency Action Plan attached.

Provide details on any rest stops or aid stations that will be set up along the route, including details on the set-up and procedures for participants to safely attend these stops:

Aid station stops are set up on road-side parking pads.  
Volunteers wear same bright colored shirts  
Porta-potties dropped Friday night before race starts  
Tables and food setup by 7:30am and taken down by 11:00am  
All waste is returned to Millarville Race Track

What assistance (mechanical & medical) will be provided to the participants when it is required:

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Mobile medics on course and at finish line  
Lead bike/vehicle  
Sweep vehicle

Will traffic control be required? If so, provide details of the traffic control plan that will be implemented:

Yes at barricades on north and south ends of the course.  
Two traffic flaggers at each end through event  
See TAS Plan attached

Who will be responsible for implementation of the traffic control plan on the day of the event? Provide contact information:

Contact Person: Tom Bamford Title: Race Director  
Phone: \_\_\_\_\_ Cell: [REDACTED]  
Email: tom@platinumracing.ca

Will escort or patrol vehicles be utilized during the event? Provide details of the escort or patrol vehicles including identification of the vehicles and their function along the route:

Yes with flashing lights and signs on vehicle  
"RACE VEHICLE"

Will an enhanced policing agreement with the RCMP be required as part of your event?



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No

Will an emergency response plan be developed for this event? If so, provide details of the emergency response plan that will be implemented:

Attached

Who will be responsible for implementation of the emergency response plan on the day of the event? Provide contact information:

Contact Person: Tom Bamford Title: Race Director

Phone: \_\_\_\_\_ Cell: [REDACTED]

Email: tom@platinumracing.ca

How will the rules and regulations imposed during the event be communicated to the participants? Attach copies of all printed materials to this application:

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Athletes stay in their lanes for out and back course. Communicated at race start.



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**PART3 - CHECKLIST**

- Completed Application
- Map and Diagrams illustrating the details of the route, including all roads proposed for the event, locations of planned rest stops or aid stations and any lands/locations proposed for staging or pre/post events
- Copies of all Rules and Regulations that will be provided to participants, spectators and volunteers (if applicable) and will be imposed during the event
- Copy of the traffic control plan that will be implemented during the event (if applicable)
- Copy of the emergency response plan that will be developed for the event (if applicable)