

Traffic Management Plan

Implementation Plan

Date	June 13th, 2026
Site Name	Diamond Valley, AB / Millarville Racing Society & Agricultural
Site Location	306097 192 St. W, Millarville, AB. T0L 1K0
Description of Activity	Fundraiser - Bike Tour
Project Supervisor	Natalie Scheske
Organization	Branch Out Neurological Foundation
Traffic Control Persons	Volunteers / ATS

Site Factors

Road Alignment	Straight, some curve, intersections (varies along route)
Road Type	2 lane, divided highway / secondary road ways, Foothills County Roads
Sight Distance	Good visual, 200m distance of sight
Approaches	All directions
Site Length	100 km
Regulation Speed	40km - 100km based on road
Weather Conditions	Sunny, potential rain, morning fog, wind

Procedural Factors

Work On/Off Roadway	Organized cyclists, single file riding and rest stops
Work on Shoulder	Single file cyclists, organized riding
Site Access	As needed
Emergency Vehicle Access	As needed

Traffic Management Plan

Equipment Access	N/A
Type of Site	Designated areas off highway, parking lots
Site Activity	Rest Stop
Hours of Work	7 hours

Contacts

Company Name:	Contact:	Phone Number
First Aid On Site	Natalie Scheske	403-615-2585
Non Emergency Fire	Dispatch	403-933-5553
Non Emergency /Ambulance/ Hospital	Dispatch	403-933-2222
Non Emergency RCMP	Dispatch	403-933-4262
Foothills County Roads Maintenance	Answering service	403-652-2390
Foothills County After Hours Emergency	Answering service	1-888-808-3722
Diamond Valley Road Emergencies	Answering service	403-369-4966
Town of Diamond Valley Bylaw/Animal Control	Answering service	403-933-0344
Wildfire Hotline	Report line	403-310-3473
Emergency Service	Dispatch	911

Incident Management Plan:

#1- If an accident (MVA) occurs outside of volunteer's control space:

- The designated volunteer will attend to the victims, assess injury severity and contact emergency health services (911) if necessary or requested.
- If the vehicles need to be directed the supervisor will stay onsite and direct traffic around the MVA while in communication with the other supervisors.
- Call RCMP once site is secure
- Several route support vehicles driving the route continuously for additional support, no vehicle further than 20km at one time

#2- If an MVA occurs between the volunteer or within a reasonable distance that it could be included in the controlled space:

Traffic Management Plan

- The volunteer closest will move down to include it, contact main event coordinator for additional volunteer
 - When a supervisor is onsite they will attend the MVA and assess injury calling emergency health services (911) if necessary or requested.
 - Call RCMP when the site is secured
 - Several route support vehicles driving the route continuously for additional support, no vehicle further than 20km at one time
- #3 – In the event that a car stalls in the roadway and may interfere with traffic flow:
- Volunteer will assess the situation and assist in moving the vehicle with occupants to the side of the road
 - Volunteer will call tow truck (Red Rescue Towing, 403-321-8880) as assist
 - Volunteer will call RCMP to assist
- #4 – In the event of objects in roadway:
- Whenever possible safely remove objects if help is needed get the attention of the crew and get assistance.
- #5 – In the event of animals in area that cause concern:
- Alert partner and crew to the animal, secure the roadway and get to a safe place when necessary
 - Refer to Bike Tour Safety plan on additional protocol
- #7 - In the case of a Severe Bicycle Pile up / Crash resulting in injury the following procedure will be implemented.
- The onsite Volunteer will call 911 to alert the situation.
 - Assist in traffic stop to prevent further incident
 - *Responding Volunteers will be following sweeper vehicle at a distance for the duration of the parade start so that their response time is more effective*
 - Once the situation is cleared and any injured parties have been transported away safely the volunteers onsite will resume regular traffic flow as per regular event plan guidelines.
 - The volunteers who responded to the incident will fill out any and all CCTC documentation including Incident reports, first aid documentation, witness statements, etc. as well as any event or authority required documentation as directed.

Public Information Procedures

Branch Out Neurological Foundation will ensure the public is informed of the event route and to expect delays using:

- Social Media
 - The event will be advertised on Branch Out's Instagram and LinkedIn pages.
- Traveling Public
 - Event signage will be posted in visible locations throughout the route.
- Email Communication
 - Through Panorama distribution, email notifications have gone out to residents

Emergency Detour Routes

Traffic Management Plan

-To be determined based on emergency at hand. In the event of unsafe weather, the Event Planner will make the call to proceed with the event or cancel.

Traffic Control Plan

Traffic Control Devices

-A-Frame Signs along the route, every 5km-10km, to indicate Bike Tour in progress, alert to drivers and alert to cyclists to remain riding safely and single file

Additional signage to be placed at the following intersections for the benefit of incoming traffic.

Priddis Valley Road W at Plummers Roas

Parkins Road W at HWY762

2311 Drive W at HWY762

Millarville Road (x2) at HWY549

338 Ave W at HWY22

1160 Drive W at 403 Ave W

-Zone 4 Timing Chips/Strips to digitally track cyclists and ensure everyone is keeping time and consistency while riding.

-Route Support Vehicles (5) traveling along the route, final route sweep

Moving / Turning / Checking Signs

All signage will be maintained and moved as needed for the duration of the event.

Traffic Control Personnel Details:

Natalie Scheske: 403-615-2585

Available 7:00am - 4:00pm

Kim McLelland: 503-819-1954

Available 7:00am - 4:00pm

Site Instructions:

Route Map - see below

