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| <b>DEPARTMENT: Cemeteries - Community Services</b>                                |  |
|  | <b>TOPIC: Davisburg Cemetery Concrete Ribbon Project</b> |
| <b>REPORT PRESENTED BY: Cemetery Specialist Candace Antony</b>                    |  |

**PURPOSE OF REQUEST**

For Council to authorize Administration to proceed with the construction of three concrete ribbons at Davisburg Cemetery.

**BACKGROUND**

Cemetery infrastructure improvements are undertaken to enhance maintenance efficiency, site appearance, and long-term integrity. The installation of concrete ribbons at the head of the plots is a common modern practice. These ribbons provide a stable, defined base for monuments, ensuring consistent alignment and elevation while improving ease of maintenance.

\$60,000 was budgeted in the 2026 Capital Budget to fund this project.

Administration contacted 7 vendors for quotation for this project.

|           |                      |                   |                         |                   |                              |                      |                               |
|-----------|----------------------|-------------------|-------------------------|-------------------|------------------------------|----------------------|-------------------------------|
| Proponent | Westrun Construction | Mariah Projects   | Timberwolf Construction | Tim Green         | Midnight bobcat and concrete | Everest Construction | Grayden Construction Services |
| Price     | \$26,369.63          | No Quote Provided | No Quote Provided       | No Quote Provided | No Quote Provided            | No Quote Provided    | No Quote Provided             |

**Rationale:**

Administration recommends proceeding with the Concrete Ribbon Project due to its operational efficiencies and long-term cost savings. The installation of concrete ribbons will provide a stable, consistent foundation for monuments, reducing shifting and improving overall alignment within the cemetery. In addition, the defined mowing edge will streamline maintenance activities by reducing trimming requirements, lowering the risk of damage to monuments, and decreasing ongoing maintenance costs. Overall, this project supports efficient operations while maintaining a respectful and orderly cemetery environment.

Although only one quotation was received, reasonable efforts were made to obtain competitive pricing, and multiple proponents declined to submit bids. Proceeding with the available qualified

vendor will allow the project to move forward in a timely manner and support improved cemetery standards and operations.

## **REQUEST OF COUNCIL**

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*Proposed Motion:*

To Authorize Administration to award the contract based on price, to Westrun Construction in the amount of \$26,369.63 including contingencies.